



## **REQUEST FOR PROPOSAL**

RFP TITLE: 19-04 Tree Cutting and Removal

RFP NUMBER: 19-04

ISSUE DATE: January 18, 2019

OPENING DATE: February 8, 2019

OPENING TIME: 10:00 AM

PROCUREMENT FOR: Cutting and removal of trees from residential lot.

Subject to the conditions, provisions and the enclosed specifications, sealed proposals will be received at the location and time stated herein and will be publicly opened and read.

**MAILING ADDRESS:**

Hampton County  
B.T. DeLoach Building  
201 Jackson Avenue West  
Hampton, SC 29924  
**Attention: Randy Crews**

**OPENING/STREET ADDRESS:**

Conference Room  
B. T. DeLoach Building  
201 Jackson Avenue West  
Hampton, SC 29924

**OFFEROR NOTE:**

**RFP & TITLE MUST BE SHOWN ON OUTSIDE OF THE PACKAGE**

**DIRECT INQUIRES TO:** Randy Crews, Hampton County Building Official

Telephone: (803) 914-2127  
Fax: (803) 914-2130  
E-mail: rcrews@hamptoncountysc.org

This solicitation does not commit the County of Hampton to award a contract, to pay any cost incurred in the preparation of the RFP, or to procure or contract for goods or services. It is the responsibility of each offeror to see that the Hampton County Building Department receives the RFP on or before the date and time specified for the opening. No RFP will be accepted thereafter. The County assumes no responsibility for the delivery of documents that are mailed. Hampton County reserves the right to reject any or all RFPs and to waive any informalities in the selection process.

### **Minimum Specifications**

- Cut and remove trees, including all limbs, needles, and trash created by cutline and removing trees.
- Repair any damage to yards caused by removal of trees.
- Damage to yards require filling back to original elevation with top soil, reseeding (where needed), and placing straw over repaired area.

### **Requirements**

- To qualify to bid for this project, all contractors must attend a mandatory bid meeting on February 4, 2019 located at the B. T. DeLoach Building, 201 Jackson Ave. West, at 10:00 AM.
- After the meeting contractors will be directed to the properties where the work will be performed.
- Contractors must include certified bid bond for this project in bid package.
- Contractor must include proof of performance bond in bid package.
- All billing must have RFP# on invoice.
- All bids must be reviewed no later than 10:00am February 8, 2019.

#### Payment Terms

Net 45 from the Date of Completion



## BID FORM

All "Exceptions" to the Bid, are to be listed below under, "Exceptions to the Bid Specifications". Bid package will include 3 copies of the "Bid Form".

Bid for Cutting and Removing Trees    \$ \_\_\_\_\_

Bidder Name and Address - \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone / Fax Numbers -

\_\_\_\_\_

\_\_\_\_\_

Authorized Contact / Title -

\_\_\_\_\_

Signature -

\_\_\_\_\_

### **"EXCEPTIONS TO THE BID"**

LIST EXCEPTIONS BELOW:

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